

Stay Connected

- what's happening at FIS?

F A M I L Y I N T E R V E N T I O N S P E C I A L I S T S , I N C .

MESSAGE FROM THE C.E.O./CLINICAL DIRECTOR

Dear Colleagues:

It has come to my attention that there is some confusion on a number of issues that I would like to take the opportunity to address. First and foremost, the welfare of our clients is our first priority. Some clinicians feel like they don't have access to me or LaTrina and I want to make it very clear that all of you do. My phone is on 24/7 and no one needs to worry about contacting either one of us. Second, there is some confusion about who has the responsibility to work with an IFI child in the school system. The paraprofessionals do. APS and the CMO's have made that explicitly clear that no therapy is to be done at the schools therefore there is no need for the Lead Therapist to be there with limited exceptions.

Third, assignments are made by the administrative office for a reason. Any changes or request to change team members must be approved in advance. I know as we grow we start to loose touch

with each other but I think everyone is doing a tremendous job and I appreciate it very much. Thank you.

MESSAGE FROM DR.
DAVID ANTHONY

Compliance Officer

As the company continues to grow and provide more services to our clients we are faced with an increased responsibility to ensure that we are in compliance with Federal, State and Local laws, workman compensation and labor laws and the policies and procedures of not only this Company but those of all licensing and accrediting agencies. The ability to manage all the clinicians, referral sources and clients has become a full time job. One of the most important positions in a company that faces these types of changes is that of a Compliance Officer. We

have hired a full time compliance officer to manage all the tasks listed above and to ensure that we continue to provide the best possible services to our clients. Diane Anthony has been hired full time for this position. She reports directly to the Chairman of the Board of Directors. Her experience includes; ensuring quality assurance for Prentice Hall Professional Software for 9 years; managing a multi-million dollar service industry corporation; the executive assistance to vice-residence of finance at the Weather Channel; and is coming to us from privately held International Corporation worth in excess of \$200 million dollars. In all she has over 20 years of experience in Human Resources, Compliance, Finance, and Administrative functions. Her background provides the Agency with vast amount of experience that will only benefit the Agency.

Welcome aboard.

IMPORTANT

In the next few days all employees and clinicians will receive a 1-800 number to report potential Medicaid Fraud. This number is only to report fraud. It is confidential, there is no caller ID and **only** the Compliance Officer will have access to it.

All other problems and complaints should be directed to (678) 464-4072

SPECIAL POINTS OF INTEREST:

- Who's New
- Birthdays
- Psychiatric Appointments
- Staff Support

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TREATMENT TEAM SCHEDULE

We would like to remind all Lead Therapists and Paraprofessionals that treatment team meetings will be held throughout the month. You are expected to attend the treatment team which has been assigned to you. Here is the schedule for the month of July:

- “Teamwork is the ability to work together to achieve a common vision ... It is the fuel that allows common people to attain uncommon results”*
- Andrew Carnegie
- Monday 07/02/2007 – Treatment Team at the Hiram Office 6 & 7pm - Cobb & Douglas County.
- Tuesday 07/03/2007 – Treatment Team at the Fulton County Juvenile Court at 3pm, 4pm & 6pm. Spalding at 6pm. Clayton/Henry at 8pm.
- Monday 07/09/2007 – Gwinnett Treatment Team at 1pm. Buckhead at 5pm.
- Tuesday 07/10/2007 – Hiram Office at 6pm & 7pm. Bartow, Carroll & Paulding. Floyd County treatment team at 11am.
- Monday 07/16/2007 – Treatment Team at the Hiram Office 6 & 7pm - Cobb & Douglas County.
- Tuesday 07/17/2007 - Treatment Team at the Fulton County Juvenile Court at 3pm, 4pm & 6pm. Spalding at 6pm. Clayton/Henry at 8pm.
- Monday 07/23/2007 - Gwinnett Treatment Team at 1pm. Buckhead at 5pm
- Tuesday 07/24/2007 - Hiram Office at 6pm & 7pm. Bartow, Carroll & Paulding. Floyd County treatment team at 11am.
- Monday 07/30/2007 – Treatment Team at the Hiram Office 6 & 7pm - Cobb & Douglas County.
- Tuesday 07/31/2007 – Treatment Team at the Fulton County Juvenile Court at 3pm, 4pm & 6pm. Spalding at 6pm. Clayton/Henry at 8pm.
- *Buckhead Library – 269 Buckhead Avenue NE, Atlanta, Ga 30305. (404) 814-3500
- *Clayton/Henry County – 1882 Hardwood Court, Jonesboro, GA 30236. (404) 309-4806
- *Fulton County Juvenile Court (F.C.J.C) – At the Mental Health Suite. Court is open 8:30am to 5pm. 395 Pryor Street S.W. Atlanta, GA 30312. (404) 224-4401
- *Floyd County Library – 205 Riverside Parkway, Rome, GA 30161. (706) 236-4600.
- *Gwinnett Library – 2780 Five Forks Trickum Road, Lawrenceville, GA 30044. (770)978-5600
- *Hiram Office – 127 Enterprise Path, Suite 401. Hiram, GA 30141. (770) 222-6622
- *Spalding County – 333 South 9th Street, Griffin, GA. (478) 731-1850.

WHO'S NEW AT F.I.S.?

F.I.S would like to officially welcome on board our new contractors hired in the month of June/July:

- *Michelle Irish – Lead Therapist
Gwinnett & Dekalb County
- *Phyllis Sanders – Lead Therapist
Rockdale County
- *Latiya Oshodi – Lead Therapist
Paulding County
- *Candice Atlas – Lead Therapist
Fulton & Douglas County
- *Adrian Hunter– Lead Therapist
Fulton County

- *Forest Colony – Paraprofessional
Dekalb & Gwinnett County
- *Jennifer Brown – Paraprofessional
Intern
- *Jessica Smith – Paraprofessional
Rockdale County
- *Freda Doxey – Lead Therapist
Dekalb & Fulton County
- *Kadesha Charles – Paraprofessional
Fulton & Cobb County
- *Matthew Taylor – Paraprofessional
Fulton County
- *Sekou Walton – Paraprofessional



Welcome On Board.

JULY 2007 BIRTHDAYS



Wow Birthdays!

The Following employees/contractors have their birthdays in the month of June:

- Christopher White (cewhite70@yahoo.com) – July 8th
- Wendy Thornton (wgt7949@comcast.net) – July 9^h
- Rositta Airall (roiris@aol.com) – July 15th
- Demetra Thomas (dlthomas715@gmail.com) – July 15th
- Maurice Moore (hukunah2@yahoo.com) – July 17th
- Patricia Stokes (trish072079@hotmail.com) – July 20th
- Zuzana Horova (zuzana.horova@fisinc.org) – July 28th

The staff at Family Intervention Specialists would like to wish them a happy birthday.

“Everyday I remind myself that my inner and outer life are based on the labors of other men, living and dead, and that I must exert myself in order to give in the same measure as I have received and am still receiving”
- Albert. Einstein

GENERAL ANNOUNCEMENTS

Psychiatric Appointments:

Our psychiatrist, Dr. Kanawati will be back from vacation on Monday July 10th. She will be at the **Hiram Counseling Center** on Thursday **July 12th** and 26th.

Her schedule for the **Fulton County Juvenile Court** will be announced as soon as she comes back in.

If you need to schedule an appointment please call Erica: Monday thru Wednesday (770)222-6622



Payroll Concerns:

All concerns and questions regarding payroll should be directed towards Zuzana Horova. She can be reached at (404) 944-7255

Office Address:

All mails should be sent to the office address; 127 Enterprise Path, Suite 401. Hiram, GA 30141

DOCUMENTATION CONCERNS

I would like to address with all clinicians a few concerns about clinical paperwork. Since we are at the receiving end, I need to clarify some things:

Starting July 1st, 2007, initial paperwork turned in at supervision or faxed in should come in as a batch to include Consents to treatment, Release of information, Screening Assessment, Comprehensive assessment **with** Integrative Summary and finally, Family Team Conferencing.

Please note that as of the start of a new fiscal year - July 1st 2007, Comprehensive assessments that come in without integrative summaries or lack parental signatures will simply be rejected

All Closing Paperwork should also come in as a batch. This batch should include a Transition discharge plan, Step-down referral, Discharge summary (with parental signatures), Initial Outcome Measures and Satisfaction Surveys from the client’s parent. Batches sent in missing any one of the above mentioned will simply be rejected and **not acknowledged** as received.

Please do not send in your paperwork, especially via fax if it is not complete as a batch, **it will not be processed**. Simply fax them in later when they are compiled correctly. Thanks in advance for your cooperation,

Adedamola A. Adelokun



“The 4th of July is a time to reflect on this country’s most vivid and sacred symbol of pride: the American flag.”
- Kenny Marchant



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F.I.S is a 501(c)(3) non-profit corporation registered in the State of Georgia. We provide Intensive Family Intervention (IFI) which is an intensive family- and community-based treatment that addresses multiple determinants of serious antisocial behavior in juvenile offenders.

The company was founded in 1998 by David Anthony. In 2003, Family Intervention Specialists, Inc. became approved provider for Georgia Health Partnership (Medicaid).

In June 2004, Family Intervention Specialists, Inc. became certified by Department of Human Resources, Compliance and Certification Unit. September 2006, FIS, Inc. became certified by the Commission on Accreditation of Rehabilitation Facilities.

S U P P O R T S T A F F

We have our staff to answer any questions or to support you as the need may arise. Whether you email us, call us or walk-In, we are here to answer your questions.

Office Hours:
Monday thru Friday 9am – 6pm

Dr. David Anthony –
Clinical Director & CEO
Phone: (770)544-0504

Email: david.anthony@fisinc.org

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